

# DANVER'S GENERAL EMPLOYMENT APPLICATION

Unit #:

Complete all fields, then fax, mail, or bring in yourself.

Programs, services and employment are equally available to everyone. Please inform the Human Services Department if you require reasonable accommodation for application or interview.

Date of Interview (Mon/Day/Year)

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## General Information

Full name:  Social Security #:

Address:  City:  State:  Zip:

Phone:  Mobile:  Email:

Type of Work Desired:  Salary Expected:  Date Available to Start:

Next Preference:  Salary Expected:  Are you 16 or older?  Yes  No

Have you ever worked for this company?  Yes  No If "yes", when? From:  To:  Where:

Relatives/Friends in Company: Who?  What Unit?  Are You Legally qualified to work in the United States?  Yes  No

Name and Address of relative not living with you:  Phone:

## An Equal Opportunity Employer

What hours can you work?   Full-Time  Part-time  Day  Night

**I am available to work the following days and times on a regular basis.**

*Any other changes will be left in writing prior to schedule making.*

Day	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From							
To							

Have you been convicted of a felony or released from prison within the last 7 years?  Yes  No If Yes describe in full, including dates:

## FORMER EMPLOYERS

List below your last four employers, starting with the last one first.

Date (MM/YYYY)	Employer Name	Address	Salary	Position	Reason for Leaving

## EDUCATION

School	Name	Location	Year Attended	Date Graduated	Subject Studied
Grammar School					
High School					
College					
Trade, Business, or Correspondence					

## REFERENCES

Give below the names of three persons not related to you, whom you have known at least one year.

Name	Address	Business	Phone	Years Acquainted

## PERSONAL INFORMATION

Operations Only: Uniform Size: (Female) Blouse  Skirt  (Male) Shirt  Slacks

Do you have access to transportation to your job? (Including public transportation)  Yes  No

Person to notify in case of emergency:  Phone:

Address:

Hobbies, sports, or special interest:

What special abilities or skills do you have that would benefit in the performance of the job you are applying for?

List all previous United States addresses for five years.

Is there any reason why you cannot perform the essential functions of this job? If so, please explain:

I agree that during the course of my employment any accounts which may be owing by me to the company may, at the discretion of the Company, be withheld from my salary. I authorize investigation of all statements contained in this application, I understand that misrepresentation or omission of facts called for is cause of dismissal, further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice. I understand also, that I am required to abide by the rules, policies, working procedures and safe practices of the company.

If tip allocation is required, I, the undersigned, agree that allocating tips is based upon hours worked per tipped employee reflects good faith approximation of the actual distribution of tip income among the tipped employees in this establishment. Note: IRS rules require that the allocation method "reflect a good faith approximation of the actual distribution of tip income."

Signature of Applicant:

Date:

**SUBMIT VIA FAX:**

after completing all fields, PRINT FORM, sign application by hand, and FAX signed application to: (901) 861-2430.

**SUBMIT VIA MAIL:**

after completing all fields, PRINT FORM, sign application by hand, and mail to: Danver's Restaurants, 178 S Center St, Collierville, TN 38017. Attn: Human Resources.

This form has been designed to strictly comply with State and Federal fair employment practice laws prohibiting discrimination on the basis of an applicant's sex or minority status. Questions directly or indirectly reflecting such status have been included only where needed to determine a bona fide occupational qualification or for other permissible purposes. Such questions are appropriately noted on the application. Notwithstanding these efforts, Danver's does not assume responsibility and hereby disclaims any liability for inclusion in this form, or any questions upon which a violation of State and Federal fair employment practice laws may be based.